

Community
Development
Block
Grant



FFY 2011
Community
Development
Block
Grant
Application

Date Received by DCCED

Applicant (Borough/City)

City of Fairbanks

Margarita Bell

Name
800 Cushman Street

Contact Person
907-459-6788

Address
Fairbanks AK 99701

Phone Number
907-459-6722

City State ZIP

Facsimile Number

Co-Applicant or Joint Applicant (if applicable)

Clearwater Ministries, Inc

Marylee Bates

Name
P O Box 10337

Contact Person
907-978-2332

Address
Fairbanks AK 99710

Phone Number

City State ZIP

Project Description:
Emergency Youth Shelter

Renovations

Type of Application:

Community Dev

Planning

Spec Econ Dev

Is your project eligible under Section 105(a)(2)(5)(7)(15)?

Yes No

Is your project eligible under Section 105(a)(14)(17)?

Yes No

Proposed Budget

\$ 720,000 CDBG Request

+ \$ 1,000 Cash Match

+ \$ 239,000 In-Kind Contributions

= \$ 960,000 TOTAL Project Cost

Certifications: I, the undersigned, certify that I am authorized to represent the applicant, that to the best of my knowledge and belief, data in this application is true and correct, that the document has been duly authorized by the governing body of the applicant, that the community is empowered by statute to perform the functions and provide the services encompassed by the proposed project, and that the applicant will comply with all applicable State and Federal laws and regulations in implementing the proposed project if it is selected for funding.

Signature of Eligible/Primary Applicant _____ Date 12/02/2011

Printed Name: Jerry Cleworth

Official's Title: Mayor

CRITERION #1

Maximum
Points
Available

15

**Project Description & Selection/
Citizen Participation Plan**

A. Project Description

What are you going to do? Describe the project as completely and in as much detail as possible by first identifying existing conditions, the nature of the proposed project, and what needs the project will address in your community. (See page 32 of the Handbook.) If your project is eligible under Section 105(a)(14) or (17) of the Special Economic Development category, identify the private for-profit entity or entities which will receive assistance. Show how jobs will be created. If your project is eligible under the Planning category, identify the specific plan you will produce as a result of this project.

The City of Fairbanks will renovate a house located in downtown Fairbanks to provide an emergency shelter for homeless youth, ages 12 -17. Clearwater Ministries purchased a three-story house in downtown Fairbanks in hopes of converting it to an emergency shelter for homeless youth (Attachment 1, Picture). The condition of the house is such that it requires major renovations. The City is applying for CDBG funds to use in this reconstruction.

The house was chosen for its accessibility to the target population and proper zoning. In addition, the house is centrally located near major transportation arteries and accessible to health care and other social services. To convert the house to a residential facility with a specialization in emergency shelter meeting all state and local licensing requirements, the house will require plumbing, electrical, heating, ventilation and energy efficiency upgrades as well as a sprinkler system.

Every day in Alaska our young people are faced with the same issues that affect youth across our nation. Estimates indicate that 2.8 million young people runaway each year in the United States. This number includes youth from all socio-economic backgrounds. Young people may know that running away is only a temporary solution, but they are desperately seeking immediate relief. In 2002, the Department of Justice reported that nearly three-quarters of these children were “endangered” from physical threats, drugs or sexual abuse while missing. Of these endangered children, the report states, it is estimated that 2% had spent some period of time while they were missing with a sexually exploitative person and another 1% were sexually assaulted or someone attempted to sexually assault them while a runaway.

CRITERION #1A - PROJECT DESCRIPTION (CONTINUED)

Fairbanks North Star Borough School District Homeless Liaison, reports that 436 students were identified as homeless during the 2010/2011 school year. This only represents students in school; they also identified 50 out of school homeless youth. On January 26, 2011, the school district counted 296 homeless students. According to the National Coalition for the Homeless, one out of every three homeless persons is under the age of 18, meaning that 1.6 to 1.7 million people under the age of 18 will experience homelessness this year in the United States.

In 2010, the Fairbanks Housing and Homeless Coalition Youth Task Force conducted a survey of the faith community, youth service agencies, correctional facility leaders, law enforcement leaders, and other community stakeholders to seek information about the programming for young people in our community. They all expressed a similar sentiment, "When Family Focus closed their doors, they left a gap in our community that no one has filled." Family Focus operated an emergency shelter for youth, staffed 24 hours a day, 7 days a week, year round. This shelter was utilized well and is severely missed by community agencies.

This project will provide the immediate physical needs for a homeless youth and protect them from physical threats, including protection from harm due to exposure to cold. The shelter will also provide individual, family, and group counseling, including family mediation, as appropriate. These services will be offered to all runaway, homeless, and street youth with the goal of increasing their safety, well-being, resilience and self-sufficiency, and helping them build permanent connections with caring adults.

B. Selection Process/Citizen Participation Plan

How and why did the community decide on this project? Describe the public participation process used and how and when residents, especially low and moderate income residents, had the opportunity to comment. Does the project demonstrate community consensus? Attach copies of minutes of at least one public hearing, which was held within the six-month period prior to acceptance of this application. (See page 32 of Handbook) ***This is a federal requirement. This application cannot be considered for funding without minutes showing that the public had an opportunity to comment and suggest a variety of possible projects.***

Community members selected the emergency shelter for youth during a public hearing seeking recommendations for potential projects for CDBG funding based on the priorities identified by the City of Fairbanks. The community selected the project because of the lack of services to address a growing need facing the community.

In 2010, the National Runaway Switchboard (NRS) logged 100 incoming calls from Alaska's area code 907. Fairbanks City Police (FPD) reported the number of runaways in 2008 as 130, in 2009 as 171 and in 2010 as 83. The FPD switched to a new reporting system halfway through 2010, so 2008 and 2009 captured all runaways reported even when they were returned the same day. Under the new system, if the runaway goes home the same day they are not counted. The Alaska State Troopers, reporting for the surrounding area immediately outside of the Fairbanks City Limits, found 84 runaway incidences in 2009, 65 in 2010, and there have been 40 reports as of May this year. In addition, ten percent of youth served at Anchorage Emergency Youth Shelter, Covenant House, came from Fairbanks even though we are 365 miles north of this urban area.

Community members were invited through newspaper advertisements and emails sent to various community organizations for posting. The postings were sent to areas and organizations serving low to moderate income residents. The notices also invited comments by phone, mail, or emails. In response to the public hearing notice, the City of Fairbanks received several emails recommending the emergency shelter for homeless youth as a project for CDBG funds.

A public hearing was held on October 25, 2011 seeking recommendations for projects (Attachment 2, Minutes). Community members were informed about CDBG and the goals and had an opportunity to discuss various projects. Community members prioritized projects and unanimously agreed that the emergency shelter for homeless youth should be the priority.

Prior to City Council approval, a notice was placed in the newspaper advertising the resolution to approve the emergency shelter as the project for the CDBG application. Other media groups advertised the meeting through radio and special newspaper reports. During the City Council meeting, a crowded room of advocates, former homeless teens, and agency providers attended in support of the project. There were numerous agency representatives and community members that spoke in support of the project. The Fairbanks City Council unanimously approved the decision to submit the CDBG Application for the emergency shelter on November 21, 2011.

**Suggested format for Mandatory
Public Hearing for FFY 11 CDBG Application**

- The Public Hearing may be called as a special meeting or may be part of the regular City Council meetings. It must be held by the eligible applicant (City or Borough). Give adequate notice to residents about the Public Hearing. Post notices in several different places around your community to reach as many individuals as possible. Clearly state the time, place, and reason for the Hearing. (See “C” below)
- After calling the Hearing to order, explain what the CDBG Program is and explain that CDBG grant funds can be used for different activities. They can be used for Community Development projects, Planning projects or Special Economic Development projects. Ask if there are any questions on the types of projects that CDBG funds can be used for. (See “E” below)
- Give an example of a proposed project that is currently needed in the community. Tell what it is and why it should be chosen for the FFY 11 CDBG proposed project. (See “E” below)
- Call for alternative proposals. Discuss all proposals fully to clearly identify what projects are needed and why they are important to the community. (See “F” and “G” below)
- If there are no alternative proposals, clearly state this fact in the minutes of the meeting. (See “G” below)
- Approve submission of the CDBG Application. (See “G” below)
- After the meeting, the minutes of this Hearing must be written up and attached to the application. You should now be able to answer the remaining questions in this section of the application. (See “D” below)

C. **Date of Public Hearing/Community Meeting:** October 25, 2011
(Must be within six months of application.)

D. **Are minutes of meeting attached as required?** Yes No

E. **Do the minutes demonstrate that the CDBG program was explained and the types of projects that can be funded discussed?** Yes No

F. **Do the minutes demonstrate that residents had the opportunity to suggest a variety of possible projects for which to apply?** Yes No

G. **Identify the other projects considered for CDBG funding and explain why this project was selected as the priority. (Attach additional pages if necessary. Be specific.)**

NOTE: You must be able to answer “YES” to questions D, E, and F above.

CRITERION #1B – SELECTION PROCESS/CITIZEN PARTICIPATION PLAN (CONTINUED)

- G. Identify the other projects considered for CDBG funding and explain why this project was selected as the priority. (*Attach additional pages if necessary. Be specific.*)

Committee members recommended the following projects: renovate house for an emergency youth shelter, purchase fire rescue engine, conduct a homeless community needs assessment, refurbish the Masonic Temple, install sidewalks on South Cushman Street, and construct a damp shelter. Community members selected the emergency shelter as the primary project with the purchase of the fire rescue engine as a secondary project. Community members felt that the homeless community needs assessment was not an appropriate use of CDBG funds. The Masonic Temple was not for public use and was not considered. The funds for the sidewalks on South Cushman Street would not be needed until 2015 and the damp shelter was not ready for consideration.

CRITERION #2

Maximum
Points
Available

25

Project Plan/Readiness

- A. Describe the community’s plan for implementing the proposed project. Include timelines, goals, objectives, and expected outcomes. (See page 33 of the Handbook.)

Goal: To open an emergency shelter in Fairbanks, Alaska that will meet the needs of runaway, homeless and street involved youth ages 12-17.

Objective: To convert a three story house to a Residential Youth Facility with a specialization in Emergency Shelter, meeting all state and local licensing requirements.

Outcome: To have a sustainable emergency shelter meeting the needs of youth in crisis.

Timeline:

ARCHITECTURAL SERVICES

RFP Issued.	February 15, 2012
Mandatory Pre-Submittal Facility Tour.	February 27, 2012
Deadline for Requests for Information (RFI's).	March 1, 2012
Last addendum published.	March 5, 2012
Deadline for receipt of architectural proposals.	March 12, 2012
Selection committee evaluates according to selection criteria in the RFP.	March 13 - 14, 2012
City issues a conditional Notice of Intent to award contract to the proposer with the highest ranking proposal. All proposers notified.	March 15, 2012
City awards contract and issues Notice to Proceed to Architectural Firm upon grant award.	March 31, 2012
Design Submittal (35%)	April 23, 2012
Design Submittal (65%)	May 8, 2012
Design Documents (100%)	May 22, 2012

CRITERION #2A – PROJECT PLAN/READINESS (CONTINUED)

CONSTRUCTION SERVICES

Complete Environmental Review	March 15, 2012
Invitation to Bid Published (21 Day Minimum Advertising Period).	May 30, 2012
Mandatory Pre-Bid Facility Tour.	June 11, 2012
Deadline for Requests for Information (RFI's).	June 14, 2012
Last addendum published.	June 15, 2012
Deadline for receipt of contractor bids.	June 21, 2012
City issues Notice of Intent to Award Contract to Contractor. All bidders notified (10 Day Bid Protest Period Applies).	June 21, 2012
City awards contract, issues Notice to Proceed, and turns site over to contractor.	July 2, 2012
Contractor Mobilization.	July 5, 2012
Project Substantial Completion & Occupancy.	October 31, 2012

ADMINISTRATION SERVICES

Prepare RFP Advertisements	February 1, 2012
Process Award Documents	March 15, 2012
Prepare Quarterly Reports	April 16, 2012
Prepare Bid Advertisements	May 15, 2012
Prepare Quarterly Reports	July 16, 2012
Prepare Public Hearing Advertisements	September 28, 2012
Conduct Public Hearing	October 16, 2012
Prepare Quarterly Reports	October 15, 2012
Prepare Final Reports	January 15, 2013

B. Describe what efforts the community has undertaken to ensure the success of the project. Describe how you have organized the community for the project; what project agreements are in place; what resources are dedicated to the project; and what kinds of production market assurances are in place. Have you completed and attached an Operations and Maintenance Budget for Community Development activities?

The City of Fairbanks is working in partnership with Clearwater Ministries (d/b/a Fairbanks Youth Advocates). Clearwater Ministries has been an active member of the Fairbanks Housing and Homeless Coalition and networks regularly with other youth service providers. They believe that the more people involved with serving this vulnerable population, the more successful the project. Clearwater Ministries is partnering with Fairbanks Rescue Mission to assist in the daily operations of the facility. Fairbanks Rescue Mission has a long standing history in the community and has been successful in providing services to homeless individuals. The project has received a myriad of support from the community (Attachment 3, Letters of Support).

To ensure the project is ready and that the program is ready for services after reconstruction the following activities have been accomplished:

- Clearwater Ministries has secured a house for the project (copy of deed will be received on December 5, 2011).
- Landmark Inc provided renovation strategies and budget to develop an energy efficient building with appropriate energy ratings.
- Fairbanks Neighborhood Housing Services has donated floor tiles, carpeting, appliances, bath tubs, vanities, and toilets.
- Access Alaska provided space and staff time to help receive items for the shelter.
- Community members have donated furniture, office supplies, kitchen, and bedding supplies.
- Wellspring Revival Ministries (d/b/a Joel's Place) is offering 4.5 FTE's AmeriCorps members to serve at the shelter.
- Fairbanks Counseling & Adoption has offered fundraising support.
- Fairbanks Housing and Homeless Coalition assisted with accessing needed items through the State Agency for Surplus Property.
- The following organizations have provided administrative support, technical assistance, training, or data: Fairbanks Native Association, Fairbanks North Star Borough School District, Fairbanks Rescue Mission, Interior Alaska Center for Non Violent Living, and Presbyterian Hospitality House.

To minimize operation costs, the shelter will be highly energy efficient. It is estimated that the renovation will result in as much as an 80% reduction in energy usage, with significant potential savings in fuel costs.

C. Identify major project activities and dates for completion of those activities:

Project Start Date: March 2012

Project Completion Date: December 2012

Activity	Date to be Completed
<u>Architectural Designs</u>	<u>May 2012</u>
<u>Building Permits</u>	<u>July 2012</u>
<u>Renovations</u>	<u>October 2012</u>
<u>Building Inspection</u>	<u>October 2012</u>

D. Indicate whether you have the following:

- | | | | |
|--|---|--|------------------------------|
| 1. Final Plan Documents (Building/Design) | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 2. State Fire Marshal Approval of Plans | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 3. Compliance with Grant Recipient Manual
(on building construction/renovation) | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 4. Other Required Permits (See Appendix G) | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 5. Cooperative/Joint Agreements (See Appendix E & F) | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

E. Identify other State/Federal/Public agencies involved with this project:

Name of Agency

Name of Agency

Contact Person

Contact Person

Reason for Involvement

Reason for Involvement

Name of Agency

Name of Agency

Contact Person

Contact Person

Reason for Involvement

Reason for Involvement

F. Site Control: If the proposed project involves the use of real property you must provide evidence in the form of a deed, lease, or easement showing that the community has obtained an enforceable right to use that parcel of land or facility.

a. Provide the legal description of the property:

LOT O BLOCK 107 FAIRBANKS TOWNSITE PREVIOUSLY ASSESSED AS LOT 70 BLOCK 107 FAIRBANKS TOWNSITE

b. Attach a map which identifies the property. Map attached? Yes No
Attachment 4, Map

c. Check which document you have that proves ownership or your legal right to use the property.

<input checked="" type="checkbox"/> Deed:	Have you attached a copy?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
<input type="checkbox"/> Lease:	Have you attached a copy?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<input type="checkbox"/> Easement:	Have you attached a copy?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

d. If you do not have one of the above documents, what steps do you need to take in order to obtain the right to use the property? For example, do you need to purchase the land? ... negotiate and execute a lease with some entity? ... finalize ANCSA 14(c)(3) reconveyance? Please explain the situation as you know it and your anticipated timeframe to prove site control.

A copy of the deed will be available on December 5, 2011.

e. Have you contacted your DCCED Regional Office and asked for assistance with site control? Yes No

f. Has this property been occupied over the last 12 months? Yes No

g. Will there be anyone displaced from the property for this project? Yes No

G. Environmental Review: Every successful applicant for CDBG grant funds must obtain appropriate environmental clearances for their proposed activity, as required by the federal regulations which accompany expenditure of any federal funds. The Department will make a determination regarding the environmental requirements of each project and notify each grantee about appropriate procedures after notification of award. Please indicate that you are aware of this requirement. Yes No

CRITERION #3

Maximum
Points
Available

25

Project Impact

- A. Identify the benefits to the community which will result from the project, especially those which provide a direct benefit to low and moderate income residents. Describe how the needs of local low and moderate income residents will be met with this project. (See page 34 of Handbook.)

The emergency youth shelter will provide services to predominately individuals with no or low income. The shelter and associated services is a catalyst for positive change in the lives of at-risk youth, their families, and the community specifically:

For At-Risk Youth

- As a gateway to safety, decreasing sickness, injury or death.
- A safe shelter with basic core needs offers youth the time and space to think and plan for subsequent decisions.
- A place to re-connect with families or transition to the next step with the help of caring adults who can assist.

For Families

- Families will have a reprieve from ongoing conflict that may prevent further damage in their relationship with their child.
- Families will feel relief knowing their child is safe and not on the street.
- Families can get help finding and accessing resources for further help, a first step.
- An emphasis will be placed on reunifying families, where possible.

For the Community

- If youth are helped now, they are much less likely to become offenders who require police action and incarceration.
- Homeless young people are off the street, with a decreased likelihood of engaging in criminal behavior.
- Youth are less likely to be part of the homeless adult population in the future.
- A safer community means a decreased tax burden for residents.

B. Below is a list of possible ways in which a project might benefit a community. Check the boxes beside those benefits which are appropriate for the specific project you are proposing and describe in the narrative below *how* your project will result in those benefits being realized. Attach additional pages if necessary. Be specific.

- Contributes to solving public facility problems by constructing, upgrading, or reducing operational costs of essential community services
- Eliminates imminent threats to public health/safety
- Develops infrastructure for community/economic development
- Promotes self-sufficiency and diversification
- Attracts other funds and resources to the community
- Promotes long-term positive solutions to continuing or reoccurring problems
- Promotes small business development in the community
- Utilizes an “underutilized work force”
- Utilizes “underutilized capital resources”

Narrative:

Contributes to solving public facility problems by constructing, upgrading, or reducing operational costs of essential community services

The renovations are estimated to result in as much as an 80% in energy usage, with significant potential savings in fuel costs. This will allow the shelter to provide more resources in services to assist homeless youth.

Eliminates imminent threats to public health/safety

Interior Alaska has one of the highest temperature variances in the world and this causes street life to be nearly impossible and extremely dangerous. Winter temperatures 30 degrees and below are common from September through April, with temperatures as low as 40 below zero for extended periods of time. The shelter will provide safety from the elements. The renovations to the house will also be a public health/safety.

Promotes long-term positive solutions to continuing or reoccurring problems

In the continuum of care for youth 12-17 (not in state custody) who are seeking shelter, there are few alternatives in interior Alaska. Young people with no place to go, wind up living in abandoned, often condemned, buildings; dry cabins (no running water), in heated basements, and couch surfing. Homeless youth may trade favors for a space on the floor in a crowded apartment. In the summer many runaway and homeless youth will camp out in tents or sleep in abandoned cars. The Shelter will give youth a safe place for years to come.

C. If your project is eligible under Section 105(a)(14) or (17), or is part of a community economic development project under Section 105(a)(15), you must meet the **Guidelines and Objectives for Evaluating Project Costs & Financial Requirements** and the **Public Benefit Standards** identified on pages 10, 11, & 12 of the Handbook. Attach supporting documentation.

NOT APPLICABLE

Identify the number of jobs to be created or retained by the applicant as a direct result of this project: (See pages 24 & 25 of the Handbook for definitions.) *Note: This does not include short-term jobs created for implementation of this project. Only permanent jobs may be counted.*

	Full-time	Part-time	TOTAL
a. Jobs to be CREATED:	_____	_____	_____
b. Jobs to be RETAINED:	_____	_____	_____

c. Identify each of the above identified jobs by **title** and attach position descriptions if available.

Created

Retained

	Description Attached			Description Attached	
	Yes	No		Yes	No
Title: _____	<input type="checkbox"/>	<input type="checkbox"/>	Title: _____	<input type="checkbox"/>	<input type="checkbox"/>
Title: _____	<input type="checkbox"/>	<input type="checkbox"/>	Title: _____	<input type="checkbox"/>	<input type="checkbox"/>
Title: _____	<input type="checkbox"/>	<input type="checkbox"/>	Title: _____	<input type="checkbox"/>	<input type="checkbox"/>
Title: _____	<input type="checkbox"/>	<input type="checkbox"/>	Title: _____	<input type="checkbox"/>	<input type="checkbox"/>
Title: _____	<input type="checkbox"/>	<input type="checkbox"/>	Title: _____	<input type="checkbox"/>	<input type="checkbox"/>
Title: _____	<input type="checkbox"/>	<input type="checkbox"/>	Title: _____	<input type="checkbox"/>	<input type="checkbox"/>

d. Explain what efforts you will make to ensure that the above jobs are targeted for low and moderate income residents.

D. For Special Economic Development projects, describe how you determined that this project is economically feasible and viable by providing cash flow and profitability data.

NOT APPLICABLE

a. Have you completed feasibility and/or marketing studies?
(If yes, please attach copies) Yes No

b. Have you completed an Operations/Maintenance Budget?
(If yes, please attach copies) Yes No

CRITERION #4

Maximum
Points
Available

25

Budget/Match/In-Kind

A. General Information about preparing your budget is provided below:

1. Your Proposed Budget should consist of four parts:

- ① CDBG Request
- +
- ② Cash Match
- +
- ③ In-Kind Contributions

- ④ = Total Project Cost

2. Respond to the following questions for your proposed budget:

- a. Does your budget include labor/payroll costs? Yes No
- If yes**, will the project labor be Force Accounted? Yes No
- OR**, will the project labor be Contracted Out and require payment of Davis Bacon wage rates? Yes No

Note: *Labor on CDBG projects must be either Force Accounted or paid Davis Bacon wages.*

Refer to pages 29 - 31 of the Handbook for detailed instructions on both Force Accounting and Davis Bacon Requirements before completing the labor and fringe benefit budget component.

- b. Does your budget include a cash and in-kind match so that you may receive the maximum number of available points in this category? Yes No
- c. Does your budget include costs for any consultants? Yes No
If so, please identify their expected role in the project.

Note: The following section is for CDBG funds only. Do not include your cash and in-kind match portions on numbered items 1 through 10.

B. Budget Narrative and Computation for CDBG Request only:

This Budget Narrative and computation section should provide a description of how the CDBG budget was determined. Do not include items which will be paid with matching funds. You should include an explanation and a cost estimate for each line item, as applicable. You will need to explain computations below for each cost category and attach documentation to support proposed costs.

1. & 2. Labor and Fringe Benefits (to be paid with CDBG funds only):

Position	Wage Rate	No. of Hours	Gross Wages	FICA	ESC	Workers Comp.	Other	Total Labor Cost
		X	=					
Total								

NOTE: Acceptable fringe benefits include, but are not limited to, FICA @ 7.65% (includes Social Security @ 6.2% and Medicare @ 1.45%); ESC (list the current rate for the employer's share that has been computed by DOL); and Workers Compensation (% varies).

		Requested Amount	Documentation Attached?
3. Materials	If CDBG funds will be used to purchase materials, you must attach materials lists and price quotes .	\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Freight	Attach freight estimate from vendor for freight costs paid with CDBG funds only.	\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Equipment Rental	Identify equipment, rental rates, vendor, and number of hours to be rented for equipment rented with CDBG funds only.	\$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

Note: This section is for CDBG funds only. Do not include your cash and in-kind match portions on numbered items 1 through 10.

		Documentation Attached?
6. Equipment Purchase	Identify equipment to be purchased with CDBG funds and attach price quotes from supplier. <i>*Only equipment that is an integral part of the facility is allowable unless it is fire protection equipment.</i>	\$ _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
7. Contractual	Identify anticipated contractual agreements, their purpose, estimated costs, and attach price estimates for CDBG funded portions only.	\$ <u>670,000</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8. Insurance	Identify the insurance company with whom you deal. Provide evidence that you have, or can obtain the insurance coverage required for this project; i.e. at least \$300,000 in General Liability; \$100,000 per person/occurrence Workers Compensation; \$100,000 Automobile Liability if applicable. Attach price quotes for pro-rated portions of insurance to be purchased with CDBG funds, if applicable.	\$ _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
9. Other	Any costs that cannot possibly fit into one of the above categories should be identified here with a clear explanation of what is being paid for. Attach documentation .	\$ _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
10. Administration	Identify and attach documentation explaining how you computed administration costs. These must be actual costs of administering the project. Administrative expenses reimbursed from this grant may not exceed 5% of the total CDBG funds you are applying for.	\$ <u>50,000</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

C. Budget Narrative and Computation for Cash Match and In-Kind Contributions

This Budget Narrative and computation section should provide a description of how the Cash Match and In-Kind Contribution budgets were determined. At least some of your match should be cash contributed by the community. This indicates that the community will be able to pay for bills and wait for DCCED reimbursement and also shows the review committee that the community supports the project because it is willing to put money aside for it.

1. Cash Match:

Please identify all of your CASH Match, including the source of the funds, and the amount available. Identify the type (federal, private, other, state/local) and the documentation to support. Include documents showing these funds have been committed to the project.

Source	Amount	Federal, Private, Other, State/Local	Documentation to Support	Attached?	
Clearwater	\$1,000	Private	Attachment 5	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No

2. In-Kind Contributions:

Please identify all of your IN-KIND Contributions, including the source of the funds, the amount available, the type of funds, and the documentation to support. Examples of in-kind contributions include the cost or value of any planning documents that have already been prepared; designs, feasibility studies, business plans, operating and maintenance plans, etc. For facility construction the value of land, site preparation, and donated materials can be counted as in-kind contributions.

Source	Amount	Federal, Private, Other, State/Local	Documentation to Support	Attached?	
Clearwater	\$164,100	Private	Attachment 6	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Landmark	\$3,500	Other	Attachment 7	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
City	\$5,900	Local	Attachment 8	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
FNHS	\$65,500	Other	Attachment 9	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No

D. Line Item Proposed Budget

Note: Use the computations from pages 13 and 14 to complete the CDBG Request column and from page 15 to complete the Cash Match and In-Kind Contributions columns.

Cost Category	CDBG Request	Cash Match	In-Kind	TOTAL
1. Labor				
2. Fringe Benefits				
3. Materials		\$1,000	\$65,500	\$66,500
4. Freight				
5. Equipment Rental				
6. Equipment Purchase				
7. Contractual	\$670,000		\$3,500	\$673,500
8. Insurance				
9. Other			\$164,100	\$164,100
10. Administration	\$50,000		\$5,900	\$55,900
11. TOTAL	\$720,000	\$1,000	\$239,000	\$960,000

E. Please provide a budget narrative that explains each figure and specifics about what it will be used for.
(Add additional pages if necessary.)

CDBG FUNDS (Attachment 10, Detailed Budget):

- Contractual: The City of Fairbanks will hire a contractor to prepare the designs and to renovate the house. This line item will include contractual fees.
- Administration: The City of Fairbanks Grants Administrator will be responsible for monitoring, collecting, and reporting on the progress of the project to the grantor and community members. The Project Manager will be responsible for project coordination and oversight of the designs and renovations. This line item will include payroll, office supplies and advertisements.

CASH MATCH (Attachment 10, Detailed Budget):

- Clearwater Ministries will provide funds to the project. The funds will be used to enhance the renovations.

IN KIND MATCH (Attachment 10, Detailed Budget):

- Clearwater Ministries provided the facility and land. Landmark, Inc provided the renovation assessment. The City of Fairbanks provided and will provide administrative assistance prior to award of the grant. Fairbanks Neighborhood Housing Association will provide flooring materials and bathroom hardware.

CRITERION #5

Maximum
Points
Available

10

Administrative Capabilities

A. Identify who will be responsible for the day-to-day management of this project.

Patrick Smith – Property & Development Manager, City of Fairbanks

Patrick Smith has been an employee with the City of Fairbanks since 1988. He manages all City land and buildings, public, nonprofit, and commercial use. He has been instrumental in the development of major projects in the City to include the Morris Thompson Cultural & Visitors Center, JP Jones Community Center, Fire Station Headquarters, and the Downtown Parking Garage. He has managed several grant funded projects and is familiar with Federal and State regulations. He reports directly to the Public Works Director, and as needed, the Mayor and City Manager.

Margarita Bell, CMA, CPA —Grants Administrator, City of Fairbanks

Margarita Bell began her position as the grants administrator at the City in 2008. Prior to that time she worked in a non-profit organization and was responsible for managing and administering federal grants. She works in the finance department and is responsible for timely financial grant reporting and enforcing grant conditions. She works closely with project managers and department administrators to accomplish the goals of each grant. She reports directly to the Chief Financial Officer, and as needed, the Mayor and City Manager.

B. Describe the applicant's ability to manage CDBG funds and comply with Federal/State accounting and reporting requirements.

The City of Fairbanks manages over fifty federal and state grants per year. The City has established and maintained a financial management system to ensure:

- there are accurate, current, and complete disclosure of the financial results of the grant;
- there are effective controls over and accountability for all grant funds and property acquired with grant funds;
- there are accurate comparison of actual and budgeted amounts;
- that the accounting records, which are supported by source documentation, adequately identify the nature and use of, grant funds;
- there are separate financial records for the accounting of funds related to the grant;
- there are procedures to ensure timely reporting and receipt of grant funds; and
- that an audit is conducted every year in accordance with generally accepted auditing standards.

CRITERION #5 ADMINISTRATIVE CAPABILITIES (CONTINUED)

C. List other grant/funds which the applicant has administered in the past; the amount of funds involved; and whether the projects were successfully completed.

GRANT NAME	AWARD	STATUS
AHSO 10/11 ASTEP CIOT	\$ 19,250.00	COMPLETED
AHSO 10/11 ASTEP DUI	\$ 59,400.00	COMPLETED
AHSO 10/11 LEL	\$ 37,712.00	COMPLETED
AHSO 10/11 Traffic Unit	\$ 289,200.00	COMPLETED
Bureau of Highway Patrol Grant	\$ 277,462.76	
DCCED Aurora Street Reconstruction	\$ 3,500,000.00	
DCCED City Wide Road Improvements & Upgrades	\$ 1,112,000.00	
DCCED JP Jones Center Capital Improvements	\$ 360,000.00	
DCCED Road Improvements Surrounding Illinois Street	\$ 155,000.00	
DCCED Self Contained Breathing Apparatus	\$ 300,000.00	
DCCED Traffic Calming Island Homes	\$ 280,000.00	
DOJ 2007 COPS Technology Grant	\$ 2,937,000.00	
DOJ Bulletproof Vest Program	\$ 51,822.19	
DOJ Federal 2010 JAG Award	\$ 66,433.00	
DOJ Federal 2011 JAG Award	\$ 53,858.00	
DOJ OVW Offender Accountability Investigations	\$ 313,231.00	COMPLETED
DOJ Recovery Act COPS Hiring Recovery Program	\$ 529,698.00	
DOJ Recovery Act JAG Award	\$ 319,676.00	
DOJ Weed & Seed Grant	\$ 152,200.00	COMPLETED
DOT 23rd Avenue Improvement Project	\$ 377,132.49	
DOT Barnette Upgrade	\$ 1,592,000.00	
DOT Cowles Street Project	\$ 790,743.36	COMPLETED
DOT Curb Construction Project	\$ 15,000.00	
DOT Curb Project	\$ 105,000.00	
DOT Cushman/Gaffney Upgrade	\$ 4,840,065.42	
DOT Gillam Way Upgrade	\$ 150,000.00	
DOT Helmericks Avenue Extension	\$ 175,000.00	
DOT Illinois Street Reconstruction Project	\$ 541,825.00	
DOT Lacey & Noble Street Project	\$ 50,936.00	
DOT Leasure Subdivision Improvement Project	\$ 254,428.98	COMPLETED
DOT LED Lights Phase I	\$ 260,950.00	COMPLETED
DOT LED Lights Phase II	\$ 170,000.00	
DOT Sign Replacement	\$ 211,939.75	
DOT South Cushman Project	\$ 250,000.00	
DOT Wendell Street ADA Improvements	\$ 311,358.47	
DOT Wickersham Project	\$ 5,130,000.00	
DPS 2011 JAG Award	\$ 59,462.00	COMPLETED
EPA Wickersham Sewer Upgrade	\$ 746,000.00	
FEMA Assistance to Firefighters Grant Equipment	\$ 48,581.00	
FEMA Assistance to Firefighters Grant Operations	\$ 133,222.00	COMPLETED
FEMA Assistance to Firefighters Grant Prevention	\$ 13,446.00	COMPLETED
FEMA Assistance to Firefighters Grant Training	\$ 26,472.00	COMPLETED
FEMA SAFER Grant	\$ 325,140.00	
FMATS 10/11 Program	\$ 324,150.00	COMPLETED
FMATS Safe Routes to School	\$ 116,235.00	
HLSP 2007 PSIC Grant	\$ 100,000.00	COMPLETED
HLSP 2008 SHSP Grant	\$ 1,094,588.39	COMPLETED
HLSP 2009 CCP Grant	\$ 32,400.00	
HLSP 2009 SHSP Grant	\$ 661,274.70	
HLSP 2010 CCP Grant	\$ 23,000.00	
HLSP 2010 SHSP Grant	\$ 914,133.12	
HLSP 2011 LEPC Grant	\$ 22,829.00	COMPLETED
HLSP 2012 LEPC Grant	\$ 23,693.00	
NEH Historical Records Preservation	\$ 6,000.00	
	<u>\$ 30,710,948.63</u>	

CRITERION #5 ADMINISTRATIVE CAPABILITIES (CONTINUED)

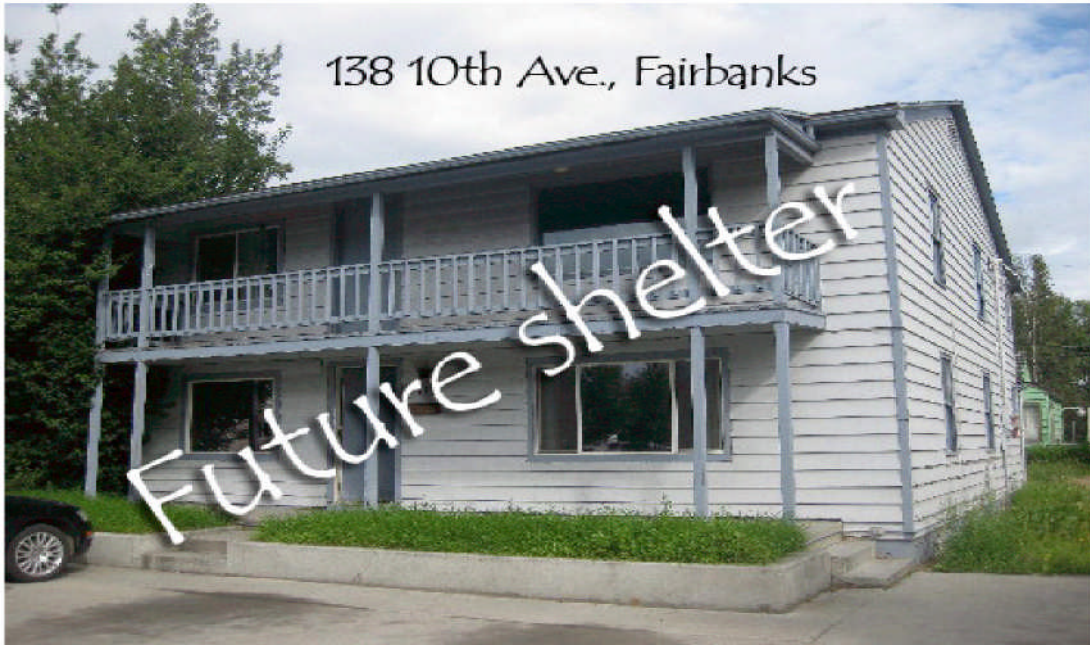
D. Does applicant have the cash resources to administer a cost reimbursable grant agreement?

The City of Fairbanks maintains adequate funds to administer a cost reimbursable grant. All of the City's grants are maintained on a cash reimbursable basis and finance staff has the expertise to ensure that projects have adequate funds until reimbursed.

E. Attach one copy of the applicant's most recent audit including management letters and any other reports received with the audit. If findings are identified, describe how they have been resolved or what the current status is. If an audit has not been done, a copy of the entity's most recent certified financial statement must be submitted.

The City of Fairbanks had no findings identified in the most recent audit or management letters (Attached).

ATTACHMENT 1 – PHOTO



ATTACHMENT 2 – MINUTES

CITY OF FAIRBANKS

CDBG PUBLIC HEARING

OCTOBER 25, 2011

CITY COUNCIL CHAMBERS

NOON

Margarita Bell, Grants Administrator for the City of Fairbanks, opened the meeting to seek recommendations for projects to apply for funding under the Community Development Block Grant (CDBG) Program.

Margarita Bell informed attendees that the CDBG is a federal program funded by HUD and that the State of Alaska was awarded \$2.4 million in CDBG funds for FFY11. She explained that the State of Alaska is accepting applications from municipal government and second class cities for a single project with a maximum request of \$850,000 and a 25% match. She also explained that the grants are awarded on a competitive basis and must benefit low and moderate income persons. A list of eligible activities was presented from the CDBG Grant Application Handbook and it was explained that the City of Fairbanks would not seek projects involving special economic development due to the length of time it would take to accomplish the project.

Margarita Bell informed the attendees that several projects were suggested from previous meetings as follows: purchase fire engine, blight project on 20th and develop a safe haven for chronic inebriates. She stated that the purchase of a fire engine is still a priority and that the blight project on 20th was completed and the safe haven for chronic inebriates was in progress through Tanana Chiefs Conference.

Margarita Bell presented the following recommendations from emailed notices: Donna Gardino recommended sidewalks on South Cushman from 15th to Mitchell Expressway (project scheduled for FFY15). Linda Setterberg recommended an Emergency Youth Shelter. Ann Lefavor concurred with Linda Setterberg and recommended a community needs assessment for homeless youth. Tara Tippett recommended a damp shelter for consideration pending the results of the housing first project (safe haven for chronic inebriates).

Margarita Bell requested additional recommendations. David van den Berg recommended refurbishing the Masonic Temple. It was determined that the building was not a public facility and would not be eligible for FFY11 but would be considered for future projects if the status of the facility changes. There were no other recommendations.

The attendees considered the following projects: purchase fire rescue engine, emergency youth shelter, homeless community needs assessment, refurbish Masonic Temple, South Cushman sidewalk, and damp shelter.

Linda Setterberg discussed the importance and the need for the emergency youth shelter. Warren Cummings discussed the importance of the fire rescue engine. Robyne expressed support for the emergency youth shelter and the fire rescue engine. Tara Tippett expressed concerns regarding the delay in the emergency youth shelter while the application was pending. Marylee Bates supported the emergency youth shelter but was not sure if the agency had the necessary information to apply for the funds.

ATTACHMENT 2 – MINUTES (CONTINUED)

It was unanimously decided that the priority for FFY11 would be the emergency youth shelter and that if the project could not meet the grant requirements the second priority would be the fire rescue engine. The attendees decided that the homeless community needs assessment could be completed using other funds and that the other projects were not ready for consideration.

Margarita Bell informed attendees that a resolution supporting the decision would have to be presented to council for approval to apply for CDBG funds.

The hearing was adjourned at 12:35 p.m.



November 28, 2011

Ms. Pauletta Bourne
DCCED
211 Cushman Street
Fairbanks, AK 99701

Dear Ms. Pauletta Bourne,

This letter is in support for Fairbanks Youth Advocates/Clearwater Ministries to be the recipient of the Community Development Block grant. Access Alaska looks forward to ongoing partnerships in providing services for youths with disabilities who are homeless and in need of immediate access to safe and quality care. We support Fairbanks Youth Advocates/Clearwater Ministries, in partnership with the Fairbanks Rescue Mission, to provide excellent service to our youth.

If I can be of further assistance, please do not hesitate to contact me directly at 479-7940.

Sincerely,

A handwritten signature in blue ink that reads "Cathy McCarthy".

Cathy McCarthy, LCSW
Interior Regional Director

Anchorage
121 W. Fireweed, Suite 105
Anchorage, Alaska 99503
907-248-4777
Fax 907-248-0639
Toll free 800-770-4488
TTY 907-248-8799

Fairbanks
526 Gaffney Road, Suite 100
Fairbanks, Alaska 99701
907-479-7940
Fax 907-474-4052
Toll free 800-770-7940
TTY 907-474-8619

Mat Su
897 Commercial Drive
Wasilla, Alaska 99654
907-357-2588
Fax 907-357-5585
Toll free 800-770-0228

Kenai
10807 Kenai Spur Highway
Kenai, Alaska 99611
907-283-7224
Fax 907-283-5993
Toll free 888-260-9336

Opening Doors to Independence
www.accessalaska.org
info@accessalaska.org

ATTACHMENT 3 – LETTER OF SUPPORT 2 OF 5



Fairbanks Counseling and Adoption

912 Barnette Street
P.O. Box 71544
Fairbanks, Alaska 99707
(907) 456-4729 - Telephone
(907) 456-4623 - Fax

E-mail: fca@fcaalaska.org
Website: <http://www.fcaalaska.org>

November 29, 2011

Marylee Bates
Fairbanks Youth Advocates
PO Box 10337
Fairbanks, Alaska 99710

RE: Letter in Support of a Youth Shelter in Fairbanks, Alaska

To Whom It May Concern:

Fairbanks Counseling and Adoption (FCA) fully supports Fairbanks Youth Advocates' application for a Fairbanks North Star Borough Community Block Grant for the renovation of a local building for the purpose of providing a youth shelter for homeless, run-away and out-of-home youth in Fairbanks.

For the past five years FCA has been working with the homeless youth population in this area, and we know first hand the dire need for a youth shelter. In the past 12 months we have provided services to over 500 homeless youth. We are able to provide a drop in center for immediate daily needs, food, life skills education and advocacy services; but without a shelter for these youth, they are vulnerable to assault or exploitation in exchange for a place to stay. Our sub-arctic climate makes this vulnerability even greater for over half of the months in a year.

Even though there is much collaboration with other agencies such as the Rescue Mission, Joel's Place, Presbyterian Hospitality House and others, there simply are not enough available beds to provide safe shelter for the number of homeless youth in our community. A shelter will provide not only safe housing, but also a point of contact so that these homeless youth can be assisted on a day to day basis with their crises. This will improve the ability to provide the assistance and support these youth need, such as mediation services, transportation to stay in school, resources for health needs or employment, reuniting them with their families if that is a viable option, or educating them in needed life skills for independent living.

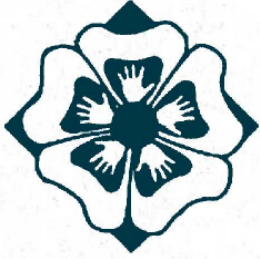
A youth shelter in Fairbanks is a long over-due need in this community and the surrounding area. Fairbanks Counseling and Adoption is ready, willing and able to provide support to see that this shelter becomes a reality for the many hundreds of homeless youth in our town.

Sincerely,

Camille Connelly-Terhune
Executive Director



A United Way Member Agency



Fairbanks Native Association, Inc (FNA)
Behavioral Health Services

November 29th, 2011

Ms. Pauletta Bourne
DCCED
211 Cushman Street
Fairbanks, Alaska 99701

RE: Youth Shelter

Dear Ms. Bourne:

The Fairbanks Native Association (FNA) would like to extend this letter of support on behalf of the proposal for the Community Development Block Grant for a youth homeless shelter.

We support both the Fairbanks Youth Advocates as well as the Fairbanks Rescue Mission in their endeavor to operate a shelter for homeless teens in the Fairbanks community. The services that would be provided our Fairbanks Youth are essential to their well being and by providing a homeless shelter would reinforce our efforts insuring that the needs are being met. FNA will offer whatever assistance we can in providing resources for our youth.

We thank you for this opportunity to support this project and look forward to supporting the community in addressing the needs of our youth.

Sincerely,


for Steve Ginnis
Executive Director

3100 S. Cushman Street, Fairbanks AK. 99701



1606 23rd Avenue
Fairbanks, AK 99701
(907) 455-4567
(907) 458-1580 Fax
(907) 458-1587 TTY

Tri-Valley Community Center
Usibelli Spur Road
P.O. Box 246, Healy, AK 99743
(907) 683-2211
(907) 683-2112 Fax

November 29, 2011

Ms. Paulina Bourne
DCCED
211 Cushman Street
Fairbanks, AK 99701

RE: Support of Community Development Block Grant November 30, 2011

The Interior Community Health Center wishes to express its strong support for Fairbanks Youth Advocates as they seek a Community Development Block Grant with the City of Fairbanks to renovate the Youth Emergency Shelter building that was purchased for this purpose.

An emergency shelter for Fairbanks youth, 12-17, is a critical missing component in our community. We have identified over 436 homeless children in our schools with a minimum of 50+ young people identified that are not attending school. Our severe winter conditions, which often drop to 40 degrees below Fahrenheit, compound the unsafe conditions for runaway and homeless youth in our community.

There is no 24/7 emergency shelter for teens and the local child protective services' policies limit responding to teens in crisis, forcing teens to believe that running away is their only solution. Alaska has the second highest number of children who are victims of maltreatment in the nation according to the Annie E. Casey Kids Count Data. Covenant House in Anchorage, Alaska, a teen emergency shelter, reports that 10% of their total clients each year are from Fairbanks.

Fairbanks Youth Advocates has the full support and cooperation of the Interior Community Health center in arranging for shelter and other needed health services to this vulnerable population. This grant will provide the necessary renovations needed to the building purchased for this purpose and will greatly benefit their on-going efforts to help our homeless youth.

Sincerely,

Cheryl Kilgore
Executive Director

www.myhealthclinic.org

ATTACHMENT 3 – LETTER OF SUPPORT 5 OF 5



Wellspring Revival Ministries, Inc Creating a Compassionate Community

November 22, 2011

Ms. Pauletta Bourne
DCCED
211 Cushman Street
Fairbanks, AK 99701

Fairbanks Youth Advocates (FYA) proposal to renovate property at 138 10th Avenue for use as an Emergency Youth Shelter has the support of Wellspring Revival Ministries/ Joel's Place. This project is important to our community and will provide a missing link in the continuum of care for our most vulnerable youth. Our community has a significant problem with runaway youth, domestic violence and homelessness, with winter temperatures subzero for over 6 months it is imperative that we have authentic help for our youth. I have known Dave and Marylee Bates and many of their board of directors for over 10 years as a member of the Fairbanks community, colleagues working with youth, and as they have volunteered at Joel's Place. Marylee was our AmeriCorps Program Director for almost three years bringing it from a new and struggling project into compliance with state and federal standards.

Our youth center Joel's Place, whose mission is to give creative, adventurous and adrenalin-seeking youth a good, positive outlet for their energy, frequently encounters youth looking for emergency housing due to family crisis or dysfunction. We have partnered with National Safe Place to assure that youth have access to immediate help in times of crisis by building community collaboration. With other emergency housing full and with a significant waiting list we must act now. We are committed to partnering with FYA to make the Emergency Youth Shelter a reality. Our Serve Alaska AmeriCorps Program Joel's Place Seasons of Service will dedicate 4 Full-time AmeriCorps members to the project in 2013, and if needed the fall of 2012.

Please contact me at 378-5859 if you have further questions, or email me at linda.ioelsplace@gmail.com

Sincerely,

Linda Setterberg
Executive Director

PO Box 83584
Fairbanks, AK 99708
(907)452-2621

ATTACHMENT 4 – MAP

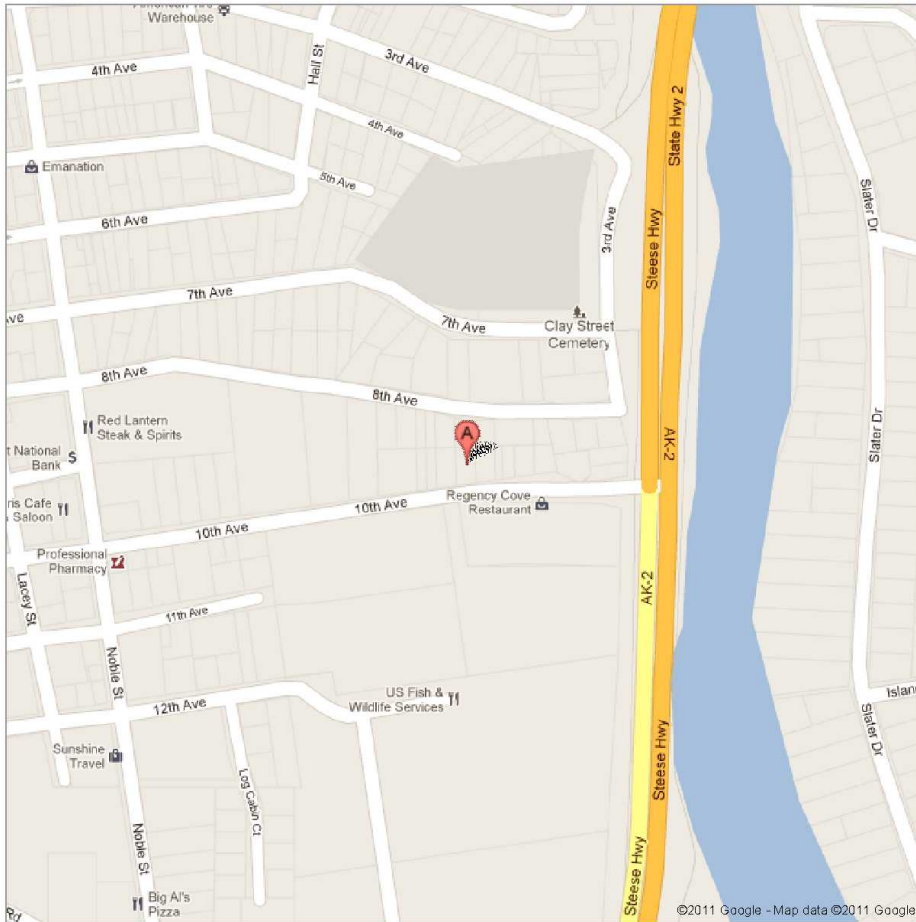
138 10th Avenue, Fairbanks, AK - Google Maps

Page 1 of 1



Address **138 10th Ave**
Fairbanks, AK 99701

Get Google Maps on your phone
Text the word "GMAPS" to 466453



ATTACHMENT 5 – CASH MATCH DOCUMENTATION



12/1/2011

To Whom It May Concern:

Clearwater Ministries Inc., doing business as Fairbanks Youth Advocates, will make a \$1000.00. cash contribution or a cash match to this project.

Marylee Bates

for the Clearwater Board of Directors

*www.FairbanksYouthAdvocates.org
info@fairbanksyouthadvocates.org
EIN# 90-0434664*

*Clearwater Ministries Inc.
1290 Saint Anton Drive
Fairbanks, AK 99712*

*Fairbanks Youth Advocates
PO Box 10337
Fairbanks, AK 99710*

Property Summary

back to [Search Page](#)

PAN 0040002 NEIGHBORHOOD 0110 Townsite MILLAGE GROUP 0005 TOWNSITE FIRE SERVICE AREA CITY OF FAIRBANKS LAND AREA Parcel L-O B-107 4734.5 Square Feet	PROPERTY PHYSICAL DESCRIPTION LOT O BLOCK 107 FAIRBANKS TOWNSITE PREVIOUSLY ASSESSED AS LOT 7O BLOCK 107 FAIRBANKS TOWNSITE BUSINESS MOST RECENT MILLAGE RATE 17.1370	TWN-RNG 1S 1W PROPERTY CLASS Residential STATUS TAXABLE ADDITIONAL INFORMATION Building Details View Property Location
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	OWNER	ADDRESS
NAME	INTEREST	SITUS ADDRESS
BATES, MARYLEE	OWNERSHIP	138 TENTH AVE

The FNSB provides a link to view the recorded document at the State of Alaska Recorders Office through the instrument #. The FNSB has no control over the contents posted on any external web sites and these sites may have separate terms of use and privacy policies. The inclusion of this web link does not imply endorsement by the FNSB of the site, its content, advertisers or sponsors.

Documents

DESCRIPTION	RECORD DATE	BOOK	PAGE	INSTRUMENT #
Warranty Deed	6/15/2011			2011-010422-0
Warranty Deed	9/9/2010			2010-016330-0
Trustees Deed	9/3/2010			2010-016352-0
Warranty Deed	1/21/2005			2005-001483-0
Deed of Trust	1/21/2005			2005-001484-0
Multi-Parcel Deed of Trust	11/6/1996	978	542	
Warranty Deed	10/31/1996	977	62	
Deed of Trust	10/30/1996	977	66	

Assessment History (For questions regarding assessments, contact the FNSB Department of Assessing at 907-459-1428.)

YEAR	LAND	STRUCTURES, ETC.	TOTAL	TAXABLE AMOUNT
2011	\$16,450.00	\$147,648.00	\$164,098.00	\$164,098.00
2010	\$16,450.00	\$147,648.00	\$164,098.00	\$164,098.00
2009	\$16,450.00	\$150,823.00	\$167,273.00	\$167,273.00
2008	\$16,450.00	\$150,823.00	\$167,273.00	\$167,273.00
2007	\$16,450.00	\$150,823.00	\$167,273.00	\$167,273.00

[Pay Property Taxes by credit card](#)

Tax History (Updated: 11/28/11 04:01 AM)

If taxes are delinquent interest calculation date is: 11/1/2011 and payment must be made with guaranteed funds.

YEAR	TAX LEVIED	TAXES EXEMPTED	FEES	TOTAL DUE	TOTAL PAID	NET DUE
2011	\$2,812.14	\$0.00	\$0.00	\$2,812.14	\$2,812.14	\$0.00
2010	\$2,828.22	\$0.00	\$0.00	\$2,828.22	\$2,828.22	\$0.00
2009	\$2,862.54	\$0.00	\$0.00	\$2,862.54	\$2,862.54	\$0.00
2008	\$2,890.14	\$0.00	\$0.00	\$2,890.14	\$2,890.14	\$0.00
2007	\$3,145.24	\$0.00	\$0.00	\$3,145.24	\$3,145.24	\$0.00

For questions regarding taxes, contact the FNSB Division of Treasury and Budget at 907-459-1441.

LANDMARK, INC.

GENERAL CONTRACTOR (License # AA-20148)
CUSTOM HOMES (Residential Endorsement # 354)

P.O. Box 73247
Fairbanks, AK 99707-3247
(907) 457-4306 • Fax 457-6055
davemiller@landmarkalaska.com

December 2, 2011

Marylee Bates
Fairbanks Youth Advocates
P.O. Box 10337
Fairbanks Alaska 99710

RE: 138 10th Avenue Project

Marylee,

Beginning in August 2011, I have been working with Fairbanks Youth Advocates in providing a renovation assessment for the above captioned property. I have had site meetings with electrical, mechanical, plumbing and heating contractors and have worked to help establish a preliminary construction renovation budget for the property. I have also physically worked on the building with the water utility company to insure the incoming waterline is protected from freezing. I have also met with the staff at CCHRC to gather information about the best possible practices for renovating this building in relation to conserving energy. If this assessment had been provided in the private sector for a typical customer, the fee I would have charged would be \$3,500.00. Since this project is for a non-profit organization that is working to improve the lives of at risk teens in our town I will donate the value of this assessment to Fairbanks Youth Advocates.

Please feel free to contact me if you have any questions.

Sincerely,



David Miller
Landmark, Inc.

Margarita Bell, CPA, CMA
Grants Administrator
800 Cushman Street
Fairbanks, Alaska 99701
Phone: (907) 459-6788
Fax: (907) 459-6722
Email: mrbell@ci.fairbanks.ak.us



Memo

DATE: December 1, 2011
TO: Marylee Bates
Clearwater Ministries
FROM: Margarita Bell
City of Fairbanks
SUBJECT: FFY11 CDBG

Since October 1, 2011, the City of Fairbanks provided the following services in grant preparation for the FFY11 CDBG:

Staff	Hours	Rate	Amount
Margarita Bell	81	\$ 60.00	\$ 4,860.00
Patrick Smith	13	\$ 80.00	\$ 1,040.00
TOTAL AMOUNT			\$5,900.00

Fairbanks Neighborhood Housing Services

534 10th Avenue
 Fairbanks, AK 99701
 Phone 907-451-7230 Fax 907-451-7236

DONATION

To:
 Clearwater Ministries
 ATTN: Marylee Bates
 P O Box 10337
 Fairbanks, AK 99710

DESCRIPTION	AMOUNT
Floor & Wall Tiles	\$ 15,000.00
Carpet & Padding	20,000.00
Bathroom Hardware	6,000.00
Appliances	24,500.00
TOTAL	\$ 65,500.00

This is an estimate. The organization is donating multiple amounts needed for the project. The final amount will be determined and valued at the close of the project.

ATTACHMENT 10 – DETAILED BUDGET

ARCHITECTURAL SERVICES	
Design Fees	\$ 40,000.00
Sub Total	\$ 40,000.00
CONSTRUCTION SERVICES	
Building Permits	\$ 8,500.00
Mobilization & Demobilization	\$ 46,000.00
Demoliton Labor	\$ 34,000.00
Fuel Tank Replacement	\$ 6,000.00
Heating System	\$ 36,000.00
Electrical System	\$ 50,000.00
Ventilation System	\$ 20,000.00
Utilities Renovations	\$ 16,000.00
Interior Framing Renovations	\$ 24,000.00
Interior Doors Renovations	\$ 44,000.00
Exterior Doors & Windows Renovations	\$ 41,000.00
Cabinets & Countertops Renovations	\$ 50,000.00
Plumbing Renovations	\$ 34,000.00
Lighting Renovations	\$ 15,000.00
Flooring Renovations	\$ 38,000.00
Bathroom Renovations	\$ 6,000.00
Sprinkler System	\$ 20,000.00
Insulation	\$ 33,000.00
Drywall & Painting	\$ 39,000.00
Exterior Siding & Paint	\$ 68,000.00
Energy Rating	\$ 1,500.00
Sub Total	\$ 630,000.00
ADMINISTRATION SERVICES	
Advertisements (5 @ \$400)	\$ 2,000.00
Office Supplies	\$ 800.00
Project Manager (500 hours @ \$80)	\$ 40,000.00
Grants Administrator (120 hours @ \$60)	\$ 7,200.00
Sub Total	\$ 50,000.00
TOTAL	
Contractual	\$ 670,000.00
Administration	\$ 50,000.00
Grand Total	\$ 720,000.00