

Check-out Procedures

Checkout:

1. Youth will be woken up beginning at 6am with lights and music.
2. Youth may take their time getting up, but should be aware that if they miss their shower time, they might not get a chance to shower.
3. Only one person at a time is allowed in the shower room. Shower time will be assigned the night before. Shower supplies will be provided.
4. Youth will clean up their sleeping space:
 - Turn in folded blanket,
 - Fold up cot,
 - Return pillow/bag,
 - Place personal items in backpack or bag - unless other arrangements are made.
5. **For youth in school:**
 - Call Arctic Cab to arrange Taxi. 455-0000
 - i. Know students first & last name +
 - ii. Know name of school they are going to,
 - iii. Know pick up time and
 - iv. Your address: **547 7th Ave**
 - Call Homeless Liaison 452-2000 ext. 11431 at FNSBSD and leave a message regarding the student(s) that are taking a cab to school (first + last + school)
(Youth can leave cushman street exit or be escorted to front door to catch taxi)
6. Snacks will be provided for breakfast and/or as available, youth will be directed to the SOAP program for hot breakfasts when available.
7. Youth who wish to leave before 6am will be informed that they won't be able to come back that night. All efforts should be made to discourage an early leave.
8. Shelter staff/volunteers must make note of any early exiting youth. Youth who request to leave should be allowed to collect their belongings and exit, but effort should be made to de-escalate any situations and avoid unnecessary exits.
9. Youth who are asked to leave because of behavior may be referred to the Fairbanks Rescue Mission or alternate placement, as appropriate. Youth asked to leave are welcome to return the following night. Repeated exits due to behavior, may result in temporary suspension from the shelter.
10. Returning youth may be offered storage space, on a case-by-case basis.
11. All youth will have exited the building by 7:45.