

11/2015

Shelter:

- Staffing changes:
 - Arlys, officially starts her new position on Monday, but will help us out as long as she can.
 - Looking at TDL staffing again
 - Thoughts about combining this position with a receptionist position (24 hrs. + 16 hrs.)
 - Laquawna is leaving again for 3 weeks, she received ORDERS to attend Career Counseling training in KY.
 - Just hired for a Sat./Sun. overnight shift. Sarita Garcia. She cannot start until she has been cleared by the state. Right now there system is down.
 - The Shelter Supervisor's Salary (BHAP) is going to be broken out between
 - Holly - 3-5 hrs./wk to do HMIS
 - Janelle 20-24/wk
 - Laquawna - 5 hrs. /wk
 - Sarah Smith - 20 hours.
 - January:
 - Sarah Smith will join us 20 hrs./wk as Development Coordinator
 - House Parent - strong applicant - start mid January
 - My tasks this month: (Ps thank you for my computer and laptop! Perfect!)
 - meeting w/individuals
 - Policies, etc.
 - 3 mo. evaluations for Amelia, Khadijah, Amanda, & Enid
 - staffing items: schedule, training, conflict, interviewing, hiring, emp. files, etc.
- November kids:
 - 18 different kids total so far
 - 12 kids dropping in
 - 6-8 kids averaging per night
 - Kids leaving us:
 - 1 youth - to foster care
 - 2 to BGH
 - 1 to PHH
 - 1 went home
 - several are couch surfing
 - several went to friends

Property Development

- Clearwater Counseling Credit card machine is still at 132
- Rasmuson Grant Agreement should be in the mail for \$21K. - furnishings for Clearwater
- 132 Tenant is working very well! She volunteers between 16-20 hours a week. She is loved by all.

Community:

- Moose Lodge + plowing
- Needs list getting lots of attention
- Holidays getting lots of attention

Miscellaneous:

- 800 copies full color with inserts \$705.76 (using preprinted envelopes) if black and white \$383.93

Financial Updates

- We were audited by Alaska Housing Finance Corporation. They had no findings, no suggestions - but were very pleased with how we are operating.
- See ROUGH ROUGH draft for 2016 budget.

Upcoming calendar events

November 1, 2015 West Valley Wolf Pack - Pass the Hat - match their \$5000 donation