**ED Board Report—Nov. 2021**

**The Door**

* **Last hire being made. As soon as background checks finished, we will be fully staffed.**
* **Allow us to increase our capacity to 12 youth, 24/7.**
* **Process of writing technology grant to Rasmuson Foundation upgrade tech throughout FYA.**

**Development**

* **1st appeal has gone out for holiday season. Electronic and snail-mail mailing. Seeing an uptick in donations!**
* **Database in place and updated with ALL donor information that we could pull from QuickBooks, Spreadsheets, Stripe, etc. (**
* **Working on obtaining copier for FYA & Development work.**
* **2 more appeals going out this holiday season.**
* **Krystel, Kayla, and myself working with Rodney re: rebranding/relaunch of counseling center.**
* **We will be launching new website soon! We will be switching website platforms from WordPress to Squarespace—Krystel is working with Patrick on this switch over (We will be setting up Board with its own Google account to manage Board materials).**
* **Filmed 3 minute marketing video with Fairchild Media (paid for by Alyeska). Should be available next week or two.**
* **Active on FB, Instagram, and engaging with all donors!**

**Administrative**

* **RJG continues assist in moving all our daily accounting in house.**
* **Finished 2020 990!**
* **Process of working on 990, discovered we eligible for approximately $217K in wage reimbursement (Covid CARES money because we did not accept PPE money and we did fall below 2019 income levels).**
* **Shae is near FT receptionist for FYA—all telephone calls for FYA are routed through her at front desk.**
* **Insurance coverages & costs updated.**
* **Leland & Jocelyn been working on budget & reports.**

**Facility**

* **Re-keying facilities to Master Key system (I’d like 1 Board Member to have Master Key).**
* **Technology install completed in Red House.**
* **Red House cleaned and ready for use!**

**Volunteers**

* **Claudia has “new” group of volunteers from Military working 1xmo at our facilities assisting in donations and other facility tasks.**
* **Gary has been working hard with Leland getting our technology needs completed.**