

**Title:** YES - Night Monitor

**Program:** Fairbanks Youth Advocates

**Reports to:** Supervisor

**Status:** Hourly, \$15.00/hr.

**Hours:** Days Flexible, 12:00 - 8:00

**Summary:**

Fairbanks Youth Advocates provides youth, ages 12 through 18, shelter at The Door. The YES - Night Monitor, is one of two staff responsible for the safety of youth present, and facilitates smooth operations of the shelter, building healthy, positive relationships with youth, and providing supervision in cooperation with other staff.

**Qualifications:**

- In agreement with Article 3 of Fairbanks Youth Advocates Bylaws (see website: [www.fairbanksyouthadvocates.org](http://www.fairbanksyouthadvocates.org))
- Preferred active participant of a biblically based congregation.
- 60 hours of college credit or an associate degree in a human services (or a related) field and two years experience in a child welfare agency, or other setting that serves children, adolescents, or both children and adolescents; preferred
- Must pass all required federal & state background checks.
- Can provide 3 references attesting to the good character, reputation, interpersonal, and professional skills of the applicant.
- 21 or older
- Is living and modeling a healthy lifestyle.
- Must have the physical ability to climb stairs and carry up to 25 pounds up or down a flight of stairs.

**Main Duties and Responsibilities:**

1. Remains awake and observant all night,
2. Exercises good judgement at all times,
3. Provides routine monitoring of participants for optimal safety & security,
4. Maintains accurate documentation and other time sensitive paperwork,
5. Facilitates compliance with agency policies and procedures, and licensing requirements,
6. Assists in handling emergencies and difficult situations,
7. Prior to leaving at shift's end, ensures area is clean & organized,
8. Accurately communicates all pertinent information to supervisor and to other staff during shift change,
9. Maintains confidentiality regarding agency and clients accessing services,
10. Assists with extra additional tasks as a member of the team.

**Necessary Knowledge, Skills and Abilities:**

- Of good character and reputation, exercising sound judgement,
- Experienced & demonstrates ability to work with youth,
- Understands child and adolescent development,
- Values being part of a team; Embraces diversity,
- Capacity to deal with conflict,
- Excellent verbal, and written communication skills,
- Appreciates the uniqueness of preteens and teens,
- Adept in crisis intervention and prevention & mediation,
- CPR, First Aid certificated or able to become certified,
- Must be self motivated, and able to take initiative.