**ED Board Report—AUG. 2023**

**STAFFING**

* **Door—operating at full capacity**
	+ **Down 1 FTE overnight (Okay for now)**
* **New Hire—Roy Walters 1st Day = Tuesday, Sept. 5, 2023**
* **KCC— Communicating with LCSW to come work PT evenings (after 4 PM)**
	+ **Commission: offering 60% net revenue she brings in to KCC**
* **JM terminated Aug. 7 & RJG hired to do accounting (Jonelle = bookkeeper & Sam, CPA)**
	+ **ED working closely with RJG streamlining accounting processes (maintaining checks & balances)**
	+ **RJG recommends having 2 signatures on all checks**

**FINANCES**

* **YTD not good financially- >$180K loss**
* **Received notice of BHAP Grant renewal 7/1/23 – 6/30/23 ($185,514.00)**
* **New ESG Grant cycle: 10/1/23 – 9/30/23 (last year >$60K, this year likely ($28K)**
* **3 Reasons Financial losses:**
	+ **Near $60K spent on Bettisworth North and Campus Plan**
	+ **Donations dropped from 2022 & 2021 levels**
	+ **Wage & salary Increases**
* **Proposed Solutions**
	+ **Implemented hiring & wage freeze--Door short 1 FT overnight position (annual svgs = $39,520.00)**
	+ **Stephanie be exiting organization (annual svgs = $4,260.00)**
	+ **RJG vs Jocelyn (annual svgs = $5,000.00)**
	+ **Reduce ED salary from $88K to $75K (annual svgs = $13,000)— Board to adopt this salary adjustment & do annual evaluation of ED**
	+ **Proposed annual decrease in wages/salaries = $61,780 (≈11% of wages/salaries)**
	+ **Roy 1st Day = Sept. 5—His FT job be development & fundraising last quarter 2023**

**THE DOOR**

* **Serving 7-12 different youth each month**
* **ED held CISD with Door staff following acute trauma with one youth**

**KEYSTONE COUNSELING CENTER (see KCC revenue vs salary)**

* **Anna saw 56 Cts in June & 47 Cts in July appointments last month**
* **Speaking with another LCSW re: working PT evenings**
* **BT seeing clients for Biblical counseling (cash pay clients)**

**DEVELOPMENT**

* **BT taken over this task.**
* **BT keeping my head above water & maintaining good database and communication with donors.**
* **Krystel sent out Back-To-School Campaign Newsletter**
* **Did received $25K donation from Kay Hinkley in August**

**ED NOTES/UPDATES/QUESTIONS & Board Decisions**

* **Switch from AKUSA to another banking facility—Board Decision**
* **OCS has not put out grant yet—Board Decision**
	+ **Started meeting with Tammy Wilson in early May 2023—looking for input, how contact, options**
	+ **Initial letter to Kim Guay on 6/13/23**
	+ **Meeting with Kim Guay on 6/30/23 (at time, I knew of “negative” Emails re: The Door & placements)**
	+ **7/12/23 received court document stating falsehood re: The Door**
	+ **7/18/23 retraction letter sent out by Kim Guay**
	+ **Communication with Kim Guay re: false information & Grant status (1-2 mos)**
	+ **8/23/23 Call from Tricia Skill (DOH Licensing RCCF) that OCS got in their database and changed/deleted The Door and said it was “sold” and no longer in business & not eligible for OCS ($32.50) child reimbursement. Database info was changed May 30, 2023. Tricia “rebuilt” our licensure and eligibility for OCS reimbursements.**
* **Alnise not paying Restitution—Board Decision**
	+ **8/23/23 Spoke with PO Greg Workman (twice)—reports she made 2nd payment on 6/30/23 of $1,030. He gave me receipt #23710**
		- **He will not “roll up” person on probation IF they make honest effort. He sees her making honest effort**
		- **Alnise on probation for 10 years**
	+ **8/23/23 Spoke with Karen Miller, ANC restitution office and she reports only #1 payment of $5K on 10/10/22**
	+ **8/23/23 CourtView shows only initial payment—Officer Workman follow up & see if receipt “real” or not because still not in CourtView.**
* **Proposed/Additional Financial Decisions—Board Decision**
	+ **ED salary reduction to $75K for next year**
	+ **ED evaluation**
	+ **Additional financial cuts or budgetary alterations**